The Ultimate Resource for Today's Connected Traveler.

IMPORTANT
Please read

AAdvantage Business™ program

Effective May 1, 2024 - American Airlines travelers will only receive frequent flyer credit if flights are booked:

- **With a Preferred agency partner ..or**
- **If the corporate account is registered for the new AA Advantage program AND the traveler is registered in the program ..or**
- **By booking directly on AA.com. This option circumvents your travel program / policies - no approval, no duty of care, no unused ticket tracking or application and relies on the AA call center for schedule changes and weather delays. *CTM can not service these tickets.***

CTM is being advised by Frosch that we anticipate being designated as a "preferred" agency.

However, we HIGHLY suggest that you also have your company signed up for the Advantage program AND register your travelers.

To get started, Travel Managers please REGISTER your company. You will need your business tax id, your American Airlines frequent flyer account and old Business Extraa account number. You will also need to enter each traveler's business email address and AA frequent flyer account.
CTM can provide a traveler and AA account report if needed.
Please email wendyl@goctm.com *for the list*

Once you complete the setup, you will receive a new business account number. Please send this account to **CTM** to start receiving AA flight reward credit.

AA has not provided a support phone number nor a support email address. Should you experience any difficulties in sign up, we are referring to Customer.Success@aa.com

Should you have questions, please reference - **AAdvantage Business Program FAQ's**

STAY CONNECTED: f   t   in

Thank you for your business,
Corporate Travel Management
www.goctm.com
704-561-0707 I 800-800-6336 I **reservations@goctm.com**