

Attn. Travel Managers



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The Ultimate Resource for
Today's Connected Traveler.



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Training
Available
Now

Travel Managers

After what has seemed like the longest 7 months, the world is finally reopening and travel is returning – but what does this mean for travel managers?

Businesses rely on travel to maintain client and partner relationships, and we know you are concerned about travel in a post-Coronavirus world.

Would you like to review your travel program & policy?

- Review unused tickets, discuss name change use?
- Update your Concur Travel Messages?
- Change your lowest fare restrictions to within +/- 4?
- Do you want to encourage nonstop flights?
- Will you require a signed waiver / liability release?
- Are overnight flights requiring a hotel allowed?
- Update or add trip approvals?
- Discuss Duty of Care software or reporting?

CTM would also like to offer a Concur Travel refresher webinar to your travelers - at no charge!

We will review a complete booking, offer tips and tricks (search by price vs. search by schedule), answer questions and address frustration points.

**Please contact CTM
if you would like to schedule an
account review and/or a Concur refresher webinar**

**CTM is a partner that is
invested in your travel program**

STAY CONNECTED:



Thank you for your business,
Corporate Travel Management

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